Name:		
Grade:	PRE & PRIMARY SCHOOL	photo
Year:	CityKidz	, , , , , , , , , , , , , , , , , , ,
Reference:		
House:	Strive to Achieve	
Comments:		

REQUIREMENTS

Copy of Immunisation records/Copy of learner's Vaccination Records, if available

Copy of learner's Birth Certificate / ID document

TWO ID photographs (child)

Copy of Identity Document of parent(s)/guardian(s)

Copy of payslip of parent(s)/guardian(s) - Affidavit required if self-employed

Copy of learner's latest Progress Report from previous school/ or FINAL progress Report

Copy of transfer letter from previous school attended

Proof of residence of parent(s)/guardian(s)

Proof of bank statement of parent(s)/guardian(s)

- 1. Please ensure that all the above documents are submitted with the application for approval. Failure to do so will result in the application being declined.
- 2. Affordability interview between Administration / Financial Department/Deputy Principal and parent(s)/guardian(s)

Please cross Yes /No YES NO

3. How did you hear about CityKidz Pre & Primary School?

а	Our website	d	A referral	
b	Flyers	е	The Inner City Gazette	
С	Street signage	f	Other	

4. The prospective parent/guardian has applied for/qualifies for the following option/s:

OPTION 1		OPTION 2	
The Early Bird Offer-F entire year by 01 <sup>st</sup> Fel	•	The Two B	ird Offer-per sibling
10% Discount		5% Discount	

# CityKidz Pre & Primary School

## Registration Form

18 Mooi Street (Entrance 11 Goud Street) City & Suburban 2001

PO Box 260003 Excom 2023

Tel: (011) 334-6631

e-mail: info@citykidz.co.za

## **REGISTRATION 2021**



# We welcome you to our School

CityKidz Pre & Primary School (Association Incorporated Under Section 21)
Registration number 2007/014450/08

Principal S Reynolds

Deputy Principal C Moyo Deputy Principal T Krain

Directors RD Plit T Chittenden

CityKidz Pre & Primary Scl	hool: REGISTRATION FO	R ADMISSION 2021					
YEAR APPLIED FOR							
GRADE APPLIED FOR GRA	ADE RR R 1 2 3 4 5 6	7					
CURRENT GRADE LAST GRADE PAS	SSEDYEARGR	ADE/S REPEATED					
necessary supporting documents a							
NECESSARY SUPPORTING DOCU	MENTS, COMPLETED SECTIONS 8	FORMS					
	EVY – R1100.00 for Grade RR-3 nce available ment vailable rmit, if foreign ment						
FOR OFFICE USE							
Interview Date	Approved	Family Code					
Notes	Commencement Date:	Credit Reference  Siblings at 1.					
	Grade:	the school 2.					
SECTION 1A: LEARNER'S PARTIC	ULARS						
SURNAME	FULL NAMES AS ON BIRTH CE	RTIFICATE / ID DOCUMENT					
PREFERRED NAME	IDENTITY NUMBER						
DATE OF BIRTH	AGE	GENDER MALE FEMALE					
HOME & OTHER SPOKEN LANGUAGE/S HOME OTHER							
LANGUAGE/S OF LEARNING & TEACHING	FIRST (HL): <b>ENGLISH</b> SECOND (F	AL): <b>AFRIKAANS</b>					
NUMBER OF CHILDREN IN FAMILY	POSITION OF CHILD I	N FAMILY					
NATIONALITY COUNTRY	Y OF ORIGIN DATE	OF IMMIGRATION					
RACE ASIAN AFF	RICAN COLOURED INDIAN	WHITE OTHER					
RELIGION	RESIDENCE PARENTS	GUARDIANS					
TRANSPORT TO/FROM SCHOOL	MOTOR VEHICLE BUS	TAXI WALK					

Current School _		Previous School					
Address		Address					
— Detectoral		— Differences					
					•		
Has admission	to any other school/s ever bee	n refused? If yes, please state reason		Yes	No		
SECTION 2: L	EARNER'S MEDICAL DE	TAILS					
BLOOD TYPE		0+ 0- A+ A- AB- A	\B+ B+	B- UN	KNOWN		
FAMILY DOCTOR:	NAME	TEL NO					
	ADDRESS			CODE			
MEDICAL AID:	NAME	MEMBEF	R NUMBER _				
	MAIN MEMBER INITIALS & SURNAME	MAIN ME	EMBER BER				
	OPTION						
1. Has the learn	ner received all the necessary i	mmunisations? If no, please state reason		YES	NO		
2. Has the learne	r suffered from any of the follo	wing illnesses? Please indicate with an x					
ASTHMA CHICKEN PO DIABETES DIPHTHERIA	HEPATITIS	MEASLES MUMPS POLIO RHEUMATIC FEVER	SCARLET TICBITE FI TYPHOID I WHOOPIN	EVER FEVER			
3. Does the lear	ner suffer from any allergies?			YES	NO		
lf yes, please giv	re details						
4. Does the lear	rner have any special medical	needs?	•	YES	NO		
lf yes, please giv	e details						
5. Does or has t	the learner suffered from any c	other illnesses or disabilities?		YES	NO		
If yes, please give details							
6. Is the learner receiving medical treatment for any condition YES NO							
If yes, please give details							
7. Is or has the or emotional ch		red treatment for any psychological		Yes	No		
If yes, please give details							
8. Has the learner had any operations? Yes No							
If yes, please giv	e details						
Please specify ar	ny other relevant medical detai	ils					

## SECTION 3: LEARNER'S MEDICAL DETAILS – CONSENT In a critical medical situation, please bear in mind that there may not be time to refer to the learner's records. The school therefore reserves the right to utilise the quickest medical service available. \_\_\_\_\_ being the parent / legal guardian of \_\_\_ hereby agree that a medical practitioner may provide emergency treatment as may be necessary. SIGNATURE OF PARENT / LEGAL GUARDIAN \_\_\_\_\_ SECTION 4: DETAILS OF ANOTHER CONTACT IN THE CASE OF AN EMERGENCY SURNAME FULL NAMES as indicated in the ID DOCUMENT TEL H: \_\_\_ TEL W: \_\_\_\_\_ CELL: \_\_\_\_\_ EMAIL ADDRESS (please write legibly) \_\_\_\_ RELATIONSHIP: SECTION 5: DETAILS OF FATHER / STEPFATHER / LEGAL GUARDIAN Complete only if **NOT** the account holder. **REFER TO SECTION 8**. SURNAME FULL NAMES as indicated in the ID DOCUMENT DESIGNATION MR MRS MS MISS DR REV PROF OTHER **IDENTITY NUMBER** \_\_\_ MARITAL STATUS\_\_\_\_\_ RELATIONSHIP \_\_ OCCUPATION \_\_\_ \_\_ EMPLOYER \_\_\_\_ RESIDENTIAL ADDRESS WORK ADDRESS POSTAL ADDRESS

PARENTAL STATUS

Learner Living With Parent/S

Guardian

Access Rights To Access Rights In An Emergency Only

TEL W \_\_\_\_\_

EMAIL ADDRESS (please write legibly)

CELL \_\_\_\_\_

Complete only if <b>NOT</b> th				• •	<b></b>											
SURNAME		FUL	L NAN	/IES a	as indi	cated	in th	e ID D	OCUN	IENT						
DESIGNATION		MR	MRS		MS	MIS	3	DR	RE	/ P	ROF	OTI	HER			
IDENTITY NUMBER																
RELATIONSHIP			M	ARITA	AL ST	ATUS										
OCCUPATION				EMPI	LOYE	R										
RESIDENTIAL ADDRESS	S	WORK	ADDR	ESS							STAL A		ESS			
TELH		TEL W								CEL	.L					
EMAIL ADDRESS (please	write legibly) _															
PARENTAL STATUS	Learner Livi Parent		L		er's Lo			Ac	cess F	Rights	То	-	Access	Righ		
We, the undersigned, information given by ι conditions as set out l	us in this App	lication fo	or Adn	nissi	ion is	com	plet						ertify to agre			
We understand that the current learner that ha			of lea	rner	s pei	r clas	s m	ay be	e exc	eede	d thro	ough	the p	lacin	g of a	ì
This Application for A should be brought to						case	wh	ere in	nport	ant re	eleva	nt inf	forma	tion,	which	1
We have read the Co School in accordance on us to keep the sch writing.	with the term	ns and co	nditio	ns s	et ou	ıt her	ein.	. We	hereb	y ac	know	ledg	e tha	t the o	onus	is
NB: The signatu	ire of both	parents	and	/ or	lega	al gu	arc	dians	s are	req	uired	d wh	ere :	appli	cabl	e.
SIGNATURE OF FAT	HER / STEP	FATHER	/ LEC	SAL	GUA	RDIA	ĀN					Ē	ATE			

SECTION 8: DETAILS OF A	ACCOUNT HOLDER	
SURNAME	FULL NAMES as indicated in the I	DOCUMENT
DESIGNATION	MR MRS MS MISS DR	
DESIGNATION	WIR WIRS WIS DR	REV   PROF   OTHER
IDENTITY NUMBER		
RELATIONSHIP	MARITAL STATUS	
OCCUPATION	EMPLOYER	
RESIDENTIAL ADDRESS	WORK ADDRESS	POSTAL ADDRESS
TEL H		CELL
EMAIL ADDRESS (please write leg		
We, the undersigned, information given by the Acco	unt Holder in this Application for Admission	, hereby certify that the on is complete and accurate.
of the once-off, non-refundable	ability to CITYKIDZ PRE & PRIMARY SCI e enrolment fee, school fees, and any oth ect of participation in or attendance of any	er amounts which may become due and
We accept the Financial Term	ns and Conditions of which a copy has be	en kept.
NB: The signature of the required where applicable.	Account Holder and that of a 2 <sup>nd</sup> pare	nt / a parent / or legal guardians are
SIGNATURE OF ACCOUNT	HOLDER	DATE
SIGNATURE OF 2 <sup>ND</sup> PAREN	T / A PARENT / LEGAL GUARDIAN	DATE
SIGNATURE OF AN AUTHO	RISED SCHOOL REPRESENTATIVE	DATE

#### SECTION 10: FEES, FINANCIAL TERMS AND CONDITIONS

#### **FEES for 2021**

- Registration Fee R500-00: NEW ENROLMENTS ONLY. This is a ONCE OFF – NON-REFUNDABLE FEE- payable for new enrolments only to secure a place at the school. This is payable together with the Annual School Administration Levy.
- ANNUAL SCHOOL ADMINISTRATION LEVY FOR GRADE RR-3
   Annual school administration levy inclusive of Foundation Phase workbooks and Learner Support Material R1100-00
- 3. ANNUAL SCHOOL ADMIN LEVY FOR GRADE 4-7- R820-00.
- 4. The ANNUAL SCHOOL ADMINISTRATION LEVY includes a starter stationery pack, all exercise books, plastic covers, and coloured covers.
- 5. At the beginning of the year ALL children will need to bring the following supplies for the year: 2 reams of Typek paper, 4 rolls of toilet paper; 2 boxes of tissues, 2 additional glue sticks (Pritt) and 1 packet of wet wipes.
- 6. Pre-School (Grade RR and R) Monthly payment R880-00 (11 months)
- 7. Primary School (Grade 1-7) Monthly payment **R1050-00 (11 months)**
- 8. Aftercare Fees- **R490-00** (10 months) (Excluding June /July and December holidays)
- 9. Please note that a child registered during any date in a month, will be deemed to have enrolled from the 1st day of the month wherein enrolment takes place.

No child will be accepted back to CityKidz if fees have not been paid up in FULL for the CURRENT year.

## CityKidz Pre & Primary School Banking Details

FNB- First National Bank

ACCOUNT NUMBER: 62549374974

**BRANCH NUMBER: 204109** 

(RMB Corporate Banking Cape Town)

#### 10. ACCEPTANCE OF LIABILITY

- 1.1 The person responsible for the account (hereafter the Account Holder) as set out in the standard Application for Admission (hereafter the Application) herewith assumes liability for the account, alternatively binds him/herself as co-debtor and surety for payment of all fees to the School.
- 1.2 The legal guardian, as described in the Application, binds him/herself as surety and co-debtor for the payment of all legal fees by the Account Holder or any other payments that may arise from this Agreement.

#### 11. TERMS OF PAYMENT

- 2.1 It is recorded that fees are determined at the beginning of the year and that the Account Holder is informed of the result in writing.
- 2.2 The Account Holder shall immediately inform the School if he/she has not received an invoice at the start of the academic year.
- 2.3 Fees for 11 (ELEVEN) months are payable monthly in advance by means of debit order on or before the 2<sup>nd</sup> (second) day of each calendar month or annually in advance by 31 December, depending on the fee payment option exercised by the Account Holder in the Application.
- 2.4 The School reserves the right to charge interest of 15% (fifteen per cent) on all accounts that are in arrears by 30 (thirty) days or longer.
- 2.5 Payment of monthly fees is not subject to presentation of a statement. Payments are made in accordance with the applicable fee structure of the School.
- 2.6 In the event where an existing account is / has not been managed in the proper manner, no further Applications will be considered.

#### 12. BREACH OF CONTRACT

In the event where the undersigned surety, Account Holder or legal guardian commits a breach of contract of any of the terms of this Agreement, the School may in its sole discretion:

- 12.1 Refuse the learner entry to the School's premises until the breach has been remedied; or
- 12.2 Claim damages from the Account Holder and / or the surety and legal guardian; or
- 12.3 Take whatever legal steps that may be necessary.

#### 13. GENERAL

This Agreement constitutes the whole Agreement between the parties relating to the subject matter hereof. No amendment of consensual cancellation of this Agreement or any provision or term thereof or of any Agreement, bill of exchange or other document issued or executed pursuant to or in terms of the Agreement and no settlement of any disputes arising under this Agreement and no extension of time, waiver or relaxation or suspension of any of the provisions or terms of this Agreement or of any Agreement, bill of exchange or other document issued pursuant to or in terms of this Agreement shall be binding unless recorded in a written document signed by the parties. Any such extension, waiver or relaxation or suspension which is so given or made shall be strictly construed as relating strictly to the matter in respect whereof it was made or given.

#### 14. JURISDICTION

This Agreement is subject to South African law.

#### 15. CREDIT INFORMATION

The Account Holder, surety or legal guardian hereby consents to the disclosure and exchange of personal financial information to a credit bureau or financial institution in accordance with the National Credit Act.

#### 16. <u>DOMICILIUM</u>

The parties choose as their domicilium citandi et executandi the addresses set out in the Application.

#### 17. LEGAL FEES

In the event where the School takes legal action against the Account Holder, he/she will be liable for all legal fees on an attorney client scale, collection costs and commission, interest and tracing fees.

#### 18. CANCELLATION

- 9.1 The Account Holder undertakes to give 30 (thirty) calendar days written notice of termination of the enrolment of a learner, failing which the liability for the full amount of the following term's fees shall be owing.
- 9.2 The School shall be entitled to terminate the enrolment of any learner under the following circumstances:
  - 9.2.1 Summarily, and with immediate effect, if the learner is guilty of any offence which, in the sole opinion of the School, renders his/her continued enrolment at the School impossible, in which event the Account Holder, after deduction of all amounts otherwise owing to the School, will be refunded a pro-rata proportion of any fees already paid in advance in respect of such learner.
- 9.3 In the event of emigration, which is a long process, the School requires 1 (one) full term's written notice in advance.

SIGNATURE OF ACCOUNT HOLDER	DATE

SECT	ION	11.	<b>GENER</b>	ΔΙ	INDE	VTINN
SLUI	IVI		GLIALIZ	$\sim$	HINDLI	ALLALL I

- 1. The School and its staff as well as the Directors undertake to implement reasonable and generally acceptable measures with regard to the safety and well-being of all learners, educators and visitors to the School.
- The School and its staff as well as the Directors do not accept any responsibility for accidents, harm or 2. loss that may take place in the class, on the school terrain. 3. Each parent is therefore requested to complete this form as proof that you accept the position of the School and its staff as well as the Directors as set out above as well as the risks involved therewith. I, \_\_\_\_\_, being the parent / legal guardian of 4. who is enrolled as such and accepted by the School, subject to the terms set out herein, indemnify the School and its staff as well as the Directors for the time being of the CityKidz Pre and Primary School, Reg no. 2007/01450/03) for any injury, losses or damages in general, however they may occur, that I as parent / legal guardian of the above learner may suffer as a result of any occurrence whereby the learner may be involved, whether as the causing or suffering party, whilst participating in any school activity, except if such injury, loss or damage arises as a consequence of the gross negligence or wilful misconduct of the School and its staff as well as the Directors or any person acting for or controlled by the School and its staff as well as the Directors. 5. In particular, I authorise that the aforesaid learner may be involved in all excursions undertaken by his/her group or class during school days as part of his/her learning experience and where applicable, I agree that he/she may utilise the transport arranged by the School for such excursions. I also indemnify the School and its staff as well as the Directors for any damages or losses that I as parent / legal guardian of the above learner may suffer under such circumstances and voluntarily accepts the risks associated therewith, except if such injury, loss or damage arises as a consequence of the gross negligence or wilful misconduct of the School and its staff as well as the Directors or any person acting for or controlled by the School and its staff as well as the Directors. 6. In the event of the aforesaid learner making use of the bus service to and from the School, I acknowledge that I am aware that such service is operated by an independent contractor and that neither the School and its staff as well as the Directors accepts any responsibility therefore. SIGNED AT \_\_\_\_\_ ON THIS \_\_\_\_ DAY OF \_\_\_\_ AS WITNESSES: 2.

SIGNATURE OF PARENT / LEGAL GUARDIAN

#### **SECTION 12: PERMISSION TO USE PHOTOGRAPHS**

I understand and acknowledge that, from time to time, informal photographs are taken of the School's learners, but that, insofar as these photographs are placed in the possession or control of the School and its staff as well as the Directors, these photographs might be used by the School and its staff as well as the Directors in the electronic and/or printed media, newspaper advertisements, magazine advertisements, brochures, flyers, posters, billboards, banners, flippers and signage on buildings and vehicles, which use will be solely for purposes of marketing the School.

As all marketing material of the School portrays excellence, the School will at all times, insofar as the use and publication of photographs are placed in the control of the School ensure that these photographs are used in good taste.

SIGNATURE OF PARENT / LEGAL GUARDIAN

# CityKidz Pre & Primary School Affordability Interview

#### **OFFICE USE ONLY**

This form must only be filled in	by the Administration / Financial Departmen	t or Deputy Principal
Date: /		
Date:		<del></del>
Details of Parents/Guardians		
Doront 1	T	
Parent 1 Parent 2		
Palelii 2		
Income		
Total Income Parent 1		1
Total Income Parent 2		
Total moonie i arent 2		
Total Income		
Less Expenses		
Rent		
Car		
Insurance		
Telephone		
Clothing		
Groceries		
Other		
Other		
Other		
Total Expenses		
•		
Income Less Expenses		
Total School fees per month		
Balance		
Copy of Payslip		
Copy of Bank Statement		
Application Outcome:		
Credit Vetting Clerk:		
Deputy Principal:		
Principal:		
Date:/ _	/	School Stamp

#### **CITYKIDZ PRE & PRIMARY SCHOOL**

#### REQUIREMENTS UPON APPROVED REGISTRATION

	CHECKLIST	TICK
1.	Completed application form. (Including supporting documents)	
2.	An affordability interview will be conducted by Finance or appointed secretarial staff	
3.	Registration fee deposit and first month's school fees into bank account	
4.	Proof of payments must be forwarded to the school using one of the alternatives :	
	copy by hand, fax or e-mail	

#### **FEES for 2021**

- 1. Registration Fee **R500-00:** NEW ENROLMENTS ONLY. This is a ONCE OFF NON-REFUNDABLE FEE-payable for new enrolments only to secure a place at the school. This is payable together with the Annual School Administration Levy.
- 2. ANNUAL SCHOOL ADMINISTRATION LEVY FOR GRADE RR-3

Annual school administration levy inclusive of Foundation Phase workbooks and Learner Support Material – R1100-00

- 3. ANNUAL SCHOOL ADMIN LEVY FOR GRADE 4-7- R820-00.
- 4. The ANNUAL SCHOOL ADMINISTRATION LEVY includes a starter stationery pack, all exercise books, plastic covers, and coloured covers.
- 5. At the beginning of the year ALL children will need to bring the following supplies for the year: 2 reams of Typek paper, 4 rolls of toilet paper; 2 boxes of tissues, 2 additional glue sticks (Pritt) and 1 packet of wet wipes.
- 6. Pre-School (Grade RR and R) Monthly payment R880-00 (11 months)
- 7. Primary School (Grade 1 7) Monthly payment R1050-00 (11 months)
- 8. Aftercare Fees- R490-00 (10 months) (Excluding June /July and December holidays)
- 9. Please note that a child registered during any date in a month, will be deemed to have enrolled from the 1st day of the month wherein enrolment takes place.
- 10. No child will be accepted back to CityKidz if fees have not been paid up in FULL for the CURRENT year.
- 11. CityKidz Pre & Primary School banking details:

FNB- First National Bank

ACCOUNT NUMBER: 62549374974 BRANCH NUMBER: 204109 (RMB Corporate Banking Cape Town)

#### NOTICE:

- I. Registration and 1st month school fee must be paid before the learner will be accepted into a class.
- II. Parents need to receive a Reference number from the school via SMS or telephonically before paying any school fees into the bank account.
- III. Parent/s / guardian or person/s legally entitled to custody of the child will receive an invoice/statement at the end of every month.
- IV. Parents/Guardians really need to regard school fees as a priority in order to enjoy the excellent services the school provides.
- V. All monies received are allocated at the school's discretion.
- VI. Children are allocated to classes solely at the school's discretion. The school reserves the right to change, replace, and/or rotate all staff and/or to assign or reassign children to classes, without notice.

CityKidz Pre & Primary School is a private school and is not subject to the Government School Regulations.

## **UNIFORM SUPPLIERS**

Settler's Store is located at 93 Broadway(Albertina Sisulu), Bez Valley. Tel. 011 615 1350.

Girls Summer	Girls Winter
Tartan Skort (Looks like a skirt but are shorts)	Tartan Skort (Looks like a skirt but are shorts) to be worn with tights in winter or Long grey trousers
Golf Shirt with tartan design and school badge	Long-sleeved Golf Shirt tartan design and school badge
Navy short socks	Long Navy Socks or Navy Tights
CityKidz School sleeveless V-neck pullover (OPTIONAL)	Navy Woollen Tights if wearing the tartan skort
CityKidz School jersey long sleeves	CityKidz School jersey long sleeves
CityKidz School Blazer Navy Royal	CityKidz School Blazer Navy Royal
COMPULSORY Grade1-7	COMPULSORY Grade 1-7
CityKidz Sun Hat	
CityKidz tracksuit	Official CityKidz Windbreaker (with school badge) fleece line inner and tartan design (OPTIONAL)
Black school shoes for Summer and Winter	CityKidz tracksuit
Boys Summer	Boys Winter
Short grey trousers	Long grey trousers
Golf Shirt with tartan design and school badge	Long-sleeved Golf Shirt tartan design and school badge
Plain Navy blue socks	Plain Navy Blue socks
CityKidz School jersey long sleeves	CityKidz School jersey long sleeves
CityKidz School sleeveless v-neck pullover (OPTIONAL)	CityKidz School sleeveless v-neck pullover (OPTIONAL)
CityKidz School Blazer Navy RoyaL	CityKidz School Blazer Navy Royal
CityKidz tracksuit	CityKidz tracksuit
Black school shoes for Summer and Winter	Official CityKidz Windbreaker (with school badge) fleece line inner and tartan design (OPTIONAL)
Physical Education PET. House coloured	Physical Education PET. House coloured T-
T-Shirts /Navy Shorts and <b>BLACK</b> takkies	Shirts/ Navy Shorts and <b>BLACK</b> takkies
CityKidz SCHOOL BAG S/L/XL- COMPULSORY	CityKidz SCHOOL BAG S/L/XL COMPULSORY
CityKidz Sun Hat	